



# RYDE TOWN COUNCIL

## GRANT APPLICATION FORM

### SECTION 1 - INTRODUCTION

Name of Organisation	Music Craft C.I.C
What does your organisation do?	Provides music education by way of individual lessons and group activities led by professional musicians. We also hold regular concerts and workshops.

### SECTION 2 - TYPE OF GRANT APPLIED FOR

Are you applying for a marketing or community grant?	Community
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### SECTION 3 - YOUR PROJECT

Please tell us about your project	We are starting up 8 different community music groups in Ryde. 4 at Bar 74 (LGBT choir, guitar club, adult learners ensemble and weekly jam session) and 4 at Ryde Methodist Church (3-5yrs parent and preschool group, all age/family choir, all age boomwhacker band and a drop in and jam session for teens)
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Date of Application	27/05/21
Project start date and expected duration	21 <sup>st</sup> June 2021 At least 3 months

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#### **SECTION 4 - DEMAND FOR THE PROJECT**

In order for Ryde Town Council to properly evaluate your grant proposal it is vitally important that you are able to demonstrate a legitimate need for the project you are proposing.

Please take the time to highlight the research you have done as well as how you will evaluate the success of the project.

What are the expected outcomes of the project and how will you measure any success against them?

<p>How have you evaluated the demand for your project?</p>	<p>Talking to people in the community and fellow musicians and students. We started the adult learners group just before Covid and although we only had one meeting, it was very successful.</p> <p>With the preschool group, I volunteer with Homestart, so have asked the family I support as well as other volunteers and staff and there is very little available for that age group.</p> <p>The LGBT choir – the gay men’s chorus ended some time ago and there has never been a replacement. Again, from asking potential members, more inclusive music activities are needed in the community.</p> <p>Teen jam session – I had a meeting with the manager of Network Ryde and even spoke to some of the young people that attend and they feel that these sorts of opportunities are currently missing from their local area.</p>
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How will you measure the success of your project?

Our rate of success will be obvious by the number of members that sign up and attend the groups and events. But, we will also check in with them regularly for feedback.

## SECTION 5 - FUNDING FOR YOUR PROJECT

It is important that you have fully costed your project and are able to demonstrate how the potential grant funding from Ryde Town Council will be utilised.

Amount of Grant Funding requested	£2340
Total cost of your project/event	£195 per week ongoing
Percentage of Total Cost that the Grant Funding Represents	13 weeks
How will any outstanding costs be met?	After that we should have enough members paying their monthly fee to cover all of our costs. We will also be putting on fund raising concerts and applying elsewhere for other grants.
Please outline how the project costs been identified and provide a detailed breakdown for each. <i>If it is easier to put this in a spreadsheet then please attach one to the application.</i>	<p>Tutors' fee for groups is £20 per hour. I have a singing teacher to run both choirs and the parent and preschool class at a total of £80 per week and a guitar teacher running the guitar club at £40 per week.</p> <p>Venue hire for all activities comes to a total of £75 per week.</p> <p>We will need support setting this up over the first few months so are applying for enough money to pay our costs for the first 12 weeks.</p> <p>So</p> $£80 + £40 + £75 = £195$ $£195 \times 12 = £2340$

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## SECTION 6 - ALTERNATIVE PROJECT FUNDING

While we would like to be able to fund far more projects it is important to remember that Ryde Town Council has very limited capacity to fund projects.

Therefore please demonstrate other funding streams that you have investigated and are utilising.

<p>Which other sources of funding have been sought for this project? Please include any applications that have been made, both successful and not.</p>	<p>The arts council Co Op community fund Persimmon homes</p>
<p>How is income generated for your organisation?</p>	<p>Monthly membership fee for the groups and set hourly price for one to one tuition, performances at events by our musicians, fundraising concerts and events, one off workshops, donations and grants.</p>

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## SECTION 7 – RYDE TOWN COUNCIL CORPORATE PLAN

The Town Council has recently adopted a Corporate Plan.

To view the Corporate Plan 2020/25 see the Home page of the Town Council's Website [Link to Home Page](#)

<p>How does your project help the Town Council to achieve the objectives set out in this Plan and a Charter for Ryde?</p>	<p>Community music groups celebrate and enhance our cultural and artistic strengths</p> <p>As our main aim is making music accessible, the groups also cover your objectives regarding inclusivity</p>
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## SECTION 8 – PARTNERSHIPS

Ryde Town Council firmly believes that the total can be greater than the sum of the parts and that partnerships can achieve great results. In this section please outline partnerships your organisation currently has, those explored for this project and any reasons you feel they might not have been relevant.

<p>Highlight other organisations who you will collaborate with to provide the project and outline any approaches you have made to other organisations who may share similar goals.</p>	<p>Bar 74, a local business, is hosting groups as a venue and the owner is also a company director of Music Craft CIC</p> <p>Ryde Methodist Church is opening up to us to hold our group sessions and concerts. The church is also home to Ryde Boy's Brigade and we have spoken to the leader there about bringing music activities into their weekly sessions.</p> <p>We have spoken to Network Ryde who have suggested we also get in touch with Ryde Academy and one or two of the local housing associations, which we are planning on doing.</p> <p>I have contacted the Southampton and Isle of Wight music hub and we are hoping to do some joint concerts and workshops.</p>
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	<p>We have contacts with the Royal Marines for workshops through one of our freelance teachers who runs a drum academy and will also organize some activities.</p> <p>We have an open day on the 21<sup>st</sup> June and have the Starling Songwriters coming along. We are hoping to collaborate with them more in the future.</p> <p>One of our other colleagues works in special needs and we are hoping to get her to come and do some sessions as well.</p>
<p>Please tell us who will do the work and who will manage the project</p>	<p>While we have support from freelance professional musicians and teachers, I myself will be overseeing everything.</p> <p>I have been a musician for over 30 years and have worked in schools, volunteered with barnardos and the scouts and have qualifications in music, education and activity leadership. The CIC was formed this year from my own successful music tuition business that I have been running for 8 years.</p>

## SECTION 9 - DOCUMENTATION

Please submit the following information in support of your application:

- A copy of your organisations most recent audited or verified accounts (please redact any information that you do not want in the public domain (e.g. account number or signatures)
- Evidence of any partnership funding
- A copy of your organisations constitution or set of rules of governance

### TERMS AND CONDITIONS

Please read the following information before signing and sending your application

- (a) I/We declare that the information I have given in this application is true and accurate to the best of my/our knowledge
- (b) I/We declare that any grant awarded by Ryde Town Council will be used for the specific purposes description in this application
- (c) I/We confirm that a completion/evaluation form will be submitted to the Town Council together with **evidence of expenditure** or set of accounts detailing costs for the project/activity/event for which the grant is awarded with-in one month of the end of the funding year being completed. Failure to do so will put any further funding requests in jeopardy
- (d) The grant must be spent within 12 months of it being awarded
- (e) You/your organisation will inform the Town Council if there is a delay in the start project/activity/event
- (f) Your organisation must acknowledge the support from Ryde Town Council in any marketing and promotional activity – a copy of the Town Council's logo will be provided for this use.
- (g) You must repay the grant (or part of the grant)
  - i. if the project does not go ahead or is not completed;
  - ii. if the full amount of the grant monies is no longer required;
  - iii. if the any of the terms of the grant are not complied with
- (h) Additional conditions may be added before the release of any monies and will be notified to the applicant on the award of the grant.

If you have any questions please contact us on [grants@rydetowncouncil.gov.uk](mailto:grants@rydetowncouncil.gov.uk)

### THE DECISION OF THE TOWN COUNCIL IS FINAL

PLEASE NOTE INFORMATION GIVEN WILL BE TREATED AS IN THE PUBLIC DOMAIN. PLEASE REMEMBER TO REDACT ANY SENSITIVE INFORMATION.

I/WE UNDERSTAND THAT KNOWINGLY PROVIDING FALSE OR MISLEADING INFORMATION WILL INVALIDATE THIS APPLICATION AND WILL RESULT IN THE REQUIRMENT TO REPAY ANY GRANT THAT HAS BEEN AWARDED

Please return this form together with all the accompanying documentation to:

**[grants@rydetowncouncil.gov.uk](mailto:grants@rydetowncouncil.gov.uk)**