



**RYDE
TOWN COUNCIL**

Town Hall Chambers
10, Lind Street
Ryde IOW
PO33 2NQ

Email: jonathan.baker@rydetowncouncil.gov.uk

13 November 2019

TO: All members of FACILITIES AND ASSET MANAGEMENT COMMITTEE
(Copies to all other members of the Council).

Dear Councillor,

You are hereby summonsed to attend a **MEETING of RYDE TOWN COUNCIL FACILITIES AND ASSET MANAGEMENT COMMITTEE** to be held on **Tuesday, 19 November 2019** at **Ryde Town Council Chambers, 10 Lind Street, Ryde, Isle of Wight, PO33 2NQ** commencing at **2.00pm** for the purpose of transacting the business set out in the agenda below.

All members are invited to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jon Baker', written over a horizontal line.

Jon Baker
Committee Administrator

Should you require a copy of the agenda in a large print format please contact the Town Council. Copies of all documentation associated with this agenda will be made available on the Town Council's website and a number of paper copy agendas will be provided for the public at the meeting. A hearing loop is available at this venue.

PUBLIC QUESTION TIME

To receive and consider questions submitted by members of the public (limited to a maximum of 15 minutes).

1. APOLOGIES

To receive any apologies for absence.

2. ELECTION OF CHAIRMAN

To elect a Chairman of the Committee

3. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Committee

4. DECLARATIONS OF INTEREST

To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda.

5. TERMS OF REFERENCE

To consider and agree to the committee's Terms of Reference and make any recommendations to Full Council as required. (PAPER A)

6. SCHEDULE OF MEETINGS

To agree the suggested schedule of meetings for the coming year. (PAPER B)

7. MEMBERS QUESTIONS

To receive questions from members of the Committee.

8. DATE OF NEXT MEETING

To agree the time and date of the next meeting