

Ryde High Street Heritage Action Zone Steering Group Minutes – DRAFT Pending Approval

Date/time of meeting: Monday 21st November 2022 – 14:00 – 15:30

Location of meeting: Ryde Town Council, Lind Street with Teams link for hybrid meeting approach

Chairperson: Lisa Dyer

Attending:

Lisa Dyer (LD), Chris Turvey (CT), Cllr Simon Cooke (SC), Cllr Malcolm Ross (MR) - (RTC)

Louise Dandy (LDa) (HE) via MS Teams

Cllr Phil Jordan (PJ), Paul Thomas (PT) - (IWC) via MS Teams

Martin Gibson (MG), Fiona Capewell (FC) (HAZ project team)

Apologies: Marion Brinton, Lee Byrne, Rosie Clements

Date, time & location of next meeting: Monday 16th Jan 14:00 – 15:30

Agenda

1. Welcome and apologies
2. Declarations of Interest
3. Approval of minutes
4. Matters arising
5. Project updates (Verbal update)
6. Budget Review (Paper 1)
7. RTC concerns (Paper 2)
8. Any other business
9. Date of next meeting

Decisions

Agenda Item	Decision(s) made
2. Declaration of interests	None raised
3. Approval of minutes	Minutes approved as accepted
4. Matters Arising	2 updated TORs for the Steering Group and CWG have been circulated. New TORs were approved.
6. Budget Review (Paper 1)	It is recommended the steering group agree a realigned budget for years 3 and 4 for several key projects. After some discussion to clarify the rationale behind the changes, the Steering Group accept the changes to the spend profile, subject to agreement of LDa via email as she was having connectivity issues (LDa subsequently confirmed, though HE finance team must also approve changes).
9. Date of next meeting	Monday 16 th January 14:00 – 15:30

Actions

Agenda Item	Action(s) required	Assigned to
Item 5 Project Updates	Check whether SPD is island-wide, or just Ryde and Newport	FC
Item 5 Project Updates	Detailed discussion required with Island Roads to see how High Street resurfacing fits in with the maintenance commitments of PFI. PJ to organise meeting to discuss this with Highways / Island Roads. MG to also attend.	PJ
Item 5 Project Updates	Circulate St Mary's Convent Business Case	MG

Issues to carry forward

Agenda Item	Issue to carry forward
	No issues to carry forward

Other Notes

Agenda Item	Other notes
4. Matters arising	<p>SC requested clarity on decisions and action on the Gallery in a Phone box.</p> <ul style="list-style-type: none"> • HAZ area was extended to include the phone box (just by a few feet to cover the other side of the road). • £2500 put towards turning it into a mini art gallery. • RTC taking on long term maintenance. New lighting and lock were needed – covered by the HAZ at end of last financial year to avoid losing funding. • New exhibition will be installed. every 3 months for free by Ryde Exhibitionists.
5. Project Updates (Verbal Update)	<p>Public Realm:</p> <ul style="list-style-type: none"> • Budget – happy to inform the steering group of an additional £100k of funding from IWC for this work, which will increase scope. • After frustrating delays, HCC are now tied down to deadlines – draft masterplan due by end of Nov and will be shared with the Steering Group Immediately. Will also be sent out to CWG Stakeholders for comment, once Steering Group have provided initial feedback. • Southern Water – any design work will be additional and will not hold up the decision process / masterplan design. • Physical works likely to start September 2023, as Summer holidays not a suitable time to deliver disruptive works • Could maybe get new planters in beforehand • Questions raised over procurement process options. There is currently no agreed approach to how to procure design work – go out to tender or process through the IWC system and PFI provider. • PJ – IWC are not obliged to go to Island Roads. PJ going to work on more clarity. Need to discuss whether it's in the PFI. Detailed discussion to be had with Island Roads to see how it fits in with the maintenance commitments of PFI. • ACTION - PJ to organise meeting to discuss this with Highways / Island Roads. MG to attend. <p>Pedestrian Zone Signage</p> <ul style="list-style-type: none"> • MG raised the possibility that the No Vehicles signage could be replaced with Pedestrian Zone signage. MG has made enquiries to make this change, and this is in progress. Permanent barrier would be better solution, which is being proposed as part of masterplan. <p>Design guide</p> <ul style="list-style-type: none"> • Successfully adopted as a Supplementary Planning Document. <p>Shopfronts (FC Update)</p> <ul style="list-style-type: none"> • EOIs from 16 shopfronts received • 6 have been prioritised and proceeded to design stage based on the funding available. • Batch 1, we have received Grant Applications, which are being assessed at a Grant Panel meeting on 25/11/22.

	<ul style="list-style-type: none"> • Batch 1 designs are proceeding to planning – applications will be submitted before Christmas. Contractor quotations will be sought at the same time to avoid further delays and ensure work can proceed as early as possible. • Batch 2 designs are with customers for agreement and customer meetings taking place this week to progress grant application forms. • Two further properties from the original list have been identified as standby projects should funding be available once true costs are known, or if one of Batch 2 do not proceed. • The works include lighting improvements, awning installation and 4 complete shopfront replacements. <p>Grace’s bakery</p> <ul style="list-style-type: none"> • Meeting has taken place between FC, MG, PJ and Ray Redrup of Grace’s. They would like to proceed with the work on the feasibility study if there is funding support available. Assessment of rear car park has taken place for viability. Economic situation has prohibited their own investment • HAZ Team have made enquiries with Historic England for additional funding and are awaiting a response after answering initial enquiries. <p>St Mary’s</p> <ul style="list-style-type: none"> • Draft report received. Diocese discussing and MG to review. Business case of repurposing of Convent. Their project that we’re grant funding. • MG to circulate draft.
7. RTC Concerns (Paper 2)	<p>PT provided an overview of the Report which stemmed from a Planning Meeting. Details can be found within Paper 2.</p> <ul style="list-style-type: none"> • MG provided comments in response to the report. • Project team are acutely aware of the delays and share the frustrations • Th HAZ Project Manager does not spend more time in Newport. In fact, more time spent in Ryde to familiarise with the project. • HAZ team will ensure they pop in to the council offices when we are in Ryde. • PJ - Comments made are about the system not the people • Question over when the change in management was decided. MG explained the rationale behind this decision.
8. Any other business	<ul style="list-style-type: none"> • PT Raised whether the RTC report was the correct place to raise the issues. Any issues should be reported to the Steering Group in the first instance. • SC has been approached by residents witnessing IWC enforcement officers warning cars parked in the pedestrian zone, not ticketing them. • MG has on to do list to raise this issue with Parking Services. Police can only enforce moving traffic. Council officers cannot ticket someone unloading, rather than parking.