



RYDE TOWN COUNCIL OFFICER REPORT

Committee:	Finance Committee
Date:	26 th June 2025
Title of Report:	RTC Security Contract
Context:	This report aims to seek the approval of a preferred contractor to oversee the security aspects within Ryde Town Council for the next 4 years.
Report Author:	Liam Pearce – Senior Facilities Officer

1. SUMMARY

Ryde Town Council are looking to agree a successful tender to take on the council's security contract from 2025-2029.

This report aims to supply councillors with the relevant information to decide the best option for a security contract from the 4 tenders we have received. The report will give information of the type of roles & responsibilities the security company will take on for the duration of the contract with a per annum cost and overall cost within each tender document we have received.

2. BACKGROUND INFORMATION

In 2021, Ryde Town Council agreed to implement a security contract within the council. This contract would be overseeing facilities owned by Ryde Town Council with work to include locking and unlocking properties, inspections in the evenings of specific facilities, as well as attending call outs, key holding and attending events where necessary.

With Ryde Town Council continuing to expand and grow, the decision was made to continue with the security contract for another 4 years. Adaptions have been made within the contract to bring down unnecessary costs for facilities that have adapted over time and require less support.

3. FINANCIAL IMPLICATIONS

With the review of the security contract against the existing service, the council should see a financial reduction of the contract from the previous years.

Benefits and advantages with continuation of the security contract are that council have a contractor who is contactable 24/7 for emergencies or support in difficult situations, which means the reduced risk to RTC staff members having to attend with trained security staff capable of supporting different situations in the correct manner. The financial cost will be added in to the contract, with potential ad-hoc options to be accessed when necessary.

The contract also has flexibility to add and remove specific aspects, when necessary, which can save costs, or utilise them costs within the contract elsewhere.

4. OPTIONS

We originally received 4 tenders for the security contract, but upon review, these have been reduced to 3 options due to one contractor outpricing themselves as a viable option.

Option 1

CB Security – Per annum cost £21,390 exc – Total cost (4 years) £85,560 exc

Offer the full support of the contract, however, are mainland based which comes at extensive cost.

Option 2

Octavian Group – Per annum cost £19,976.27 inc – Total cost (4 years) £79,905.10 inc

Offer the full support of the contract, however, are mainland based which comes at extensive cost.

Option 3

Vectis Security – Per annum cost £9,057.30 inc – Total cost (4 years) £30,191.00

Contractor for our previous security contract. Local based company who offers the full support within the contract.

We have a previous relationship with Vectis security overseeing the past contract going above and beyond in the support of Ryde Town Council and remaining flexible throughout the duration.

5. RECOMMENDATIONS

Our recommendation is Option 3.



Appendix 1

Pricing schedule / Bills of quantities

Checklist

Section 1 Ryde Skatepark	Description	Quantity	Unit	Rate (£)	Additional information	Total Cost (£)
	Visual Health & Safety Checks	1460	48	4.00		5840.00
	Out of hours call outs	5		25.00	5 callouts over 48 months	125.00
Total						5965.00

Section 2 5 x Allotments	Description	Quantity	Unit	Rate (£)	Additional information	Total Cost (£)
	Out of hours call outs	10		25.00	10 callouts over 48 months	250.00
Total						250.00

Section 3	Description	Quantity	Unit	Rate (£)	Additional information	Total Cost (£)
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St Thomas's Church/Network Ryde						
	Key holding	48		17.00		816.00
	Out of hours call outs	10		25.00	10 callouts over 48 months	250.00
Total						1066.00

Section 4 Vectis Hall	Description	Quantity	Unit	Rate (£)	Additional information	Total Cost (£)
	Key Holding	48		17.00		816.00
	Out of hours call outs	5		25.00	5 callouts over 48 months	125.00
Total						941.00

Section 5 4 x Public Toilets	Description	Quantity	Unit	Rate (£)	Additional information	Total Cost (£)
	Key holding	48		17.00		816.00
	Locking the Interchange, Eastern Esplanade & Appley Toilets every evening.	1460	48	12.75		18,615.00
	Out of hours call outs	5		25	5 callouts over 48 months	125.00
Total						19,556.00

Section 6 Ryde Marina & Leisure Storage	Description	Quantity	Unit	Rate (£)	Additional information	Total Cost (£)
	Key Holding	48		17.00		816.00
	Visual Checks	368	92	4.00		1472.00
	Out of hours call outs	5		25.00	5 callouts over 48 months	125.00

	Total	2413.00
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GRAND TOTAL OF CONTRACT	£30,191.00
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