

Members are summoned to attend a **MEETING OF THE FINANCE COMMITTEE** to be held on **TUESDAY 23<sup>rd</sup> September 2025** at **FORMER NATWEST BUILDING** commencing at **7pm** for the purpose of transacting the business as set out within the agenda below.

**PLEASE NOTE THERE WILL BE NO ACCESS TO THE BUILDING FOR MEMBERS OF THE PUBLIC BEFORE 6.50PM.**

## **AGENDA**

### **PUBLIC QUESTION TIME**

To receive and consider questions submitted by members of the public (limited to a maximum of 15 minutes) relating to the business of the council.

#### **1. APOLOGIES**

To receive any apologies for absence.

#### **2. DECLARATION OF MEMBERS INTERESTS**

To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda

#### **3. REQUESTS FOR DISPENSATIONS**

To receive and consider granting any written requests from Members for dispensations in respect of disclosable pecuniary interests.

#### **4. MEMBERS QUESTIONS**

To receive any questions from Members concerning the business of the Finance Committee or about a matter affecting the town but which is not included on the agenda for the meeting or is not otherwise before the committee.

#### **5. MINUTES**

To approve the minutes of the meeting held on 22<sup>nd</sup> July 2025 ([PAPER A](#)).

#### **6. LIST OF PAYMENTS**

To approve a list of payments made between 01/07/2025-31/07/2025. ([PAPER B](#))

#### **7. BANK RECONCILIATION**

To approve the bank reconciliations for the period ending 31/07/2025 ([PAPER C](#))

#### **8. LOCALITY MEMBERSHIP**

To review the council's membership to Locality and if a renewal is required for £550+VAT per year.

Locality is the national membership network supporting local community organisations to be strong and successful. More information can be found here

<https://locality.org.uk/who-we-are>

## **9. PRINTER CONTRACT**

To review and approve the officer recommendation for the renewal of the printer contract. (**PAPER D**)

## **10. NOTICE OF CONCLUSION OF EXTERNAL AUDIT 2024-25**

To receive and recommend to full council the actions rising from the conclusion of the external audit for the year ended 2024-25. (**PAPER E**)

## **11. BAD DEBT**

To receive an update from the chair regarding the progress of obtaining payment for the bad debt owed by DWP.

## **12. CASH HOLDING – RYDE MARINA**

To limit risk to the council, it is proposed that payment via cash at Ryde Marina be stopped. The vast majority of transactions are made via card so therefore this change should not affect many berth holders or visitors.

An exception to the above would come in the summer months where the beachfront hire equipment is available, however the transaction values for the hire are low value and therefore allowing cash as a payment method is a much lower risk.

## **13. FINANCE SUB-COMMITTEE MEETINGS**

To discuss and agree the below proposed 2025 dates for meetings of the finance sub-committee:

- Friday 24<sup>th</sup> October – 11am
- Friday 21<sup>st</sup> November – 11am (Grant applications review)

## **14. GRANT APPLICATIONS DATES**

To discuss and agree the below proposed timeline for the 2026/26 grants application process:

- Applications Open: Friday 26<sup>th</sup> September
- Applications Close: Friday 7<sup>th</sup> November midday
- Applications review: Friday 21<sup>st</sup> November (Finance Sub-committee).

## **15. DATE OF NEXT MEETING**

To agree the date of the next meeting of the Finance Committee will be 11<sup>th</sup> November 2025.

Signed: *Tara Bloomfield*

Tara Bloomfield: Responsible Finance Officer - Ryde Town Council

Date: Wednesday 17<sup>th</sup> September 2025

Should you require a copy of the agenda in a large print format please contact the Town Council. Copies of all documentation associated with this agenda will be made available on the Town Council's website and several paper copy agendas will be provided for the public on request.