



## RYDE TOWN COUNCIL

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**8 May 2018**

**TO: All Members of RYDE TOWN COUNCIL**

Dear Councillor,

You are hereby summoned to attend the ANNUAL MEETING of RYDE TOWN COUNCIL to be held on **Monday, 14 May 2018** in the **Garfield Road Methodist Church**, Garfield Road, Ryde commencing at **7.00 PM** for the purpose of transacting the business set out in the agenda below.

Yours sincerely

*Saskia Blackmore*

Clerk, Ryde Town Council

### Public Question Time

Prior to the Council meeting commencing there will be a public forum of up to 30 minutes, if necessary, when there will be an opportunity for members of the public to ask questions of the Town Council.

## **AGENDA**

1. **ELECTION OF MAYOR**  
To elect the Mayor.
2. **MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE**  
The Mayor to sign the Declaration of Acceptance of Office.
3. **ELECTION OF DEPUTY MAYOR**  
To elect the Deputy Mayor.
4. **DEPUTY MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE**  
The Deputy Mayor to sign the Declaration of Acceptance of Office.
5. **APOLOGIES**  
To receive apologies for absence.
6. **CODE OF CONDUCT**  
To note the Town Council's adoption of the Code of Conduct in accordance with the requirements of the Localism Act 2011. A copy of the Code can be found at Appendix 7 to the Council's Standing Orders.
7. **STANDING ORDERS**  
To note the attached Standing Orders for Ryde Town Council. These have been updated to reflect recent legislative changes and the updates were reviewed at a meeting of the General Purposes Working Party held on 3 May 2018. Should you require copies of any of the Appendices to the Standing Orders please contact the Town Council office.
8. **FINANCIAL REGULATIONS**
  - (i) To note the attached approved Financial Regulations for Ryde Town Council.
  - (ii) To note the previous approval given for a payment card
9. **2018/2019 BUDGET**  
To note the Town Council's approved 2018/2019 budget, a copy of which is attached to this agenda.
10. **APPOINTMENT OF BANK SIGNATORIES**  
To note the appointment of authorised bank signatories for the Town Council's banking arrangements as required under clause 5.3 of the Council's Financial Regulations.
11. **THE APPOINTMENT OF MEMBERS TO THE PLANNING COMMITTEE**  
To appoint Members to the Town Council's Planning Committee, which has delegated authority to undertake the following:
  - To consider and comment on planning applications as a statutory consultee

- To consider and comment on strategic planning matters
- To consider and comment upon licensing and highways matters

12. **THE APPOINTMENT OF MEMBERS TO THE FINANCE COMMITTEE**

To appoint Members to the Town Council's Finance Committee, which has delegated authority to:

- To approve members' Ward Allocations
- To review the Town Council's grant policy and to make recommendations about the Grants Policy to Full Council
- To make virements of up to £5000 between agreed budget headings.
- To approve grant awards up to £1500
- To have oversight of the Council's budget and other matters as set out in the Financial Regulations.

13. **THE APPOINTMENT OF MEMBERS TO THE NETWORK RYDE STEERING GROUP**

To appoint Members to the Town Council's Network Ryde Steering Group, which has:

- responsibility for programme management and delivery for Network Ryde, the Council's Youth Offer
- a remit to oversee the day to day operation and management of the Skatepark in accordance with the park's Management and Operational Plan
- Responsibility for co-opting representatives from partner organisations on to the Steering Group.

14. **THE APPOINTMENT OF MEMBERS TO THE ALLOTMENTS MANAGEMENT COMMITTEE**

To appoint Members to the Town Council's Allotment Management Committee, which has the remit to oversee the management arrangements for the town's five allotment sites.

15. **THE APPOINTMENT OF MEMBERS TO RYDE IN BLOOM STEERING GROUP**

To appoint Members to the Ryde in Bloom Steering Group with a remit to oversee Ryde in Bloom 2018 and to co-opt community representatives on to the Steering Group as appropriate.

16. **THE APPOINTMENT OF MEMBERS TO THE HONOURS WORKING PARTY**

To appoint Members to the Honours Working Party with a remit to oversee the awarding of honours as laid out in the Honours Policy.

17. **THE REAPPOINTMENT OF MEMBERS TO THE PERSONNEL PANEL**

To note the reappointment of the Mayor, Deputy Mayor, Chair and Vice Chair of Planning and Chair and Vice Chair of Finance to the Personnel Panel.

18. **THE REAPPOINTMENT OF MEMBERS TO THE GENERAL PURPOSES WORKING PARTY**

To note the reappointment of the Mayor, Deputy Mayor, Chair and Vice Chair of Planning and Chair and Vice Chair of Finance, and the Chair of the Network Ryde Steering Group to the General Purposes Working Party.

19. **THE APPOINTMENT OF MEMBERS TO OUTSIDE BODIES**

To appoint Members to the following outside bodies:

One representative and deputy to the Isle of Wight Association of Local Councils (IWALC)

One representative to the Ryde Children's Centre Monitoring Group

One representative to Ryde Business Association

One representative to Ryde Carnival Association

One representative and deputy to the Waterside Community Trust

One representative to Ryde Saints Football Club

One representative and deputy to My Life a Full Life Locality Forum meetings

Three representatives to Ryde Age Friendly Island Initiative

One representative and one deputy to the Community Safety Partnership – Night-time Economy meeting

One representative and one deputy to the Isle of Wight Civil Military Partnership.

Representatives to the 2018 IW/UK Pride Committee (currently 3)

One representative to the Historic Ryde Society

20. **CALENDAR OF MEETINGS 2018/2019**

To agree the attached calendar of meetings for 2018/2019.

21. **DECLARATIONS OF INTERESTS**

To receive any declarations of pecuniary or non-pecuniary (personal) interests relating to items on the agenda and to remind Members to update their Register of Interest Forms if necessary.

22. **REQUESTS FOR DISPENSATIONS**

To receive and consider granting any written requests from Members for dispensations in respect of discloseable pecuniary interests. (NB: Request forms for other dispensations are available from the Clerks).

23. **MINUTES**  
To take as read and confirm as accurate the attached minutes of the meeting held on 9 April 2018.
24. **REPORTS**  
To receive any reports from Isle of Wight Council Councillors or the police. (NB 1: Isle of Wight Councillors have been given the opportunity to submit a written report for this item and any written reports that are received before the meeting will be circulated. NB 2: The police report will only respond to questions that Members have raised in advance of the meeting.)
25. **MEMBERS' QUESTIONS**  
To receive any questions from Members concerning the business of the Town Council or about a matter affecting the town but which is not included on the agenda for the meeting or is not otherwise before the Council (Standing Order 15 refers).
26. **MAYOR'S ANNOUNCEMENTS**  
To receive any announcements from the outgoing Mayor and the new Mayor.
27. **REPORTS FROM TOWN COUNCILLORS**  
To receive any reports from Town Councillors who have attended any meetings on behalf of the Town Council. (NB: if you wish to submit a written report this can be circulated in advance of the meeting on your behalf)
28. **FINANCE COMMITTEE**  
To receive the attached minutes of the Finance Committee meeting held on 20 March 2018.
29. **GENERAL PURPOSES WORKING PARTY**  
To receive the attached notes of the General Purposes Working Party meeting held on 23 March 2018 and to consider and approve the following recommendation arising from the meeting held on 3 May 2018:
- That the attached Social Media and Electronic Communication Policy be approved by the Full Council
- Other recommendations arising from the meeting held on 3 May 2018 are referred to elsewhere on this agenda.*
30. **PLANNING COMMITTEE**  
To receive the attached minutes of the Planning Committee meetings held on 27 March and 17 April 2018.
31. **HONOURS WORKING PARTY**  
To receive the attached notes of the the Honours Working Party meeting held on 27 March 2018.

32. **2018-2020 NATIONAL SALARY AWARD**  
To note the two year agreement for an increase to national salary scales as agreed by the National Association of Local Councils and to note they will be applied to Ryde Town Council staff with effect from the 1<sup>st</sup> April 2018. This is an increase of 2%, in both 2018/19 and 2019/20 and will be contained within the Town Councils' existing budget for salaries.
33. **THE GENERAL POWER OF COMPETENCE**  
To consider the attached report on the General Power of Competence and approve recommendations contained therein.
34. **ELECTORAL REVIEW OF THE ISLE OF WIGHT: ISLE OF WIGHT COUNCIL WARD ARRANGEMENTS**  
To consider agreeing a response to the 10 week public consultation inviting proposals for the electoral review of the Isle of Wight Council as set out in the Local Government Boundary Commission's letter dated 1 May 2018. A copy of both the letter and a map showing current boundaries is attached to this agenda. More information about the Review and the Review process can be found online at [consultation.lgbce.org.uk](http://consultation.lgbce.org.uk) – go to 'Isle of Wight' on the drop down menu.
35. **PAYMENTS**  
To agree payment of those invoices shown on Appendix 1.
36. **DATE OF THE NEXT MEETING**  
Monday 4 June 2018– Methodist Church, Garfield Road, Ryde.
37. **EXCLUSION OF PRESS AND PUBLIC**  
In view of the confidential nature of the business to be discussed it is advisable in the public interest that the public and press be temporarily excluded for the following items and they are instructed to withdraw - in accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2) and Standing Order no. 53 – legal matters.
38. **GENERAL PURPOSES WORKING PARTY**  
To receive and consider the confidential recommendations in respect of the Town Council's use of the Lifeguard Station, North Walk, Ryde arising from a meeting of the General Purposes Working Party held on 3 May 2018.